**TRINITY INTERNATIONAL SS & COLLEGE**

**Dillibazar Height, Kathmandu, Nepal**

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**LAB REPORT # 1: Application Package: MS-Excel**

**(COMPUTER SCIENCE)**

**SUBMITTED BY: SUBMITTED TO:**

**NAME: Prashim Timsina**

**GRADE: XI (MC1)**

**DATE : [16th December, 2022] PRAVEEN KOIRALA**

**Faculty of Computer Science**

**KATHMANDU, NEPAL**

**2022**

A Lab Work On

**MS Excel**

Submitted as a partial fulfillment of requirement of the curriculum of

GRADE-XI (Computer Science) under NEB

Submitted By:

**Prashim Timsina**

Under Supervision Of

**PRAVEEN KOIRALA**

Date:

**[16th December, 2022]**

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**[Prashim Timsina]**

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CONCLUSION

This is to conclude that, we as a student are able to create a workbook, open and modify worksheet, effectively handle cells and cell values, and also to practice applying formulas. We were informed and taught on how to input data validation in excel, use the built-in functions of excel, and also to apply formulas. Different functions such as COUNTIF function VLOOKUP, HLOOKUP were detailly analyzed and used properly. Formatting such and conditional formatting, sorting, filtering, and to use goal seek and scenario manager were quelled by us. Cell references such as relative, absolute and mixed cell reference were handled. We were also introduced with PivotTable and on how to analyze data, and to represent them in graphical formats in Excel.